



Christ-St. Peter Lutheran School



West Campus (Grades 3-8) East Campus (Grades K4-2)
2229 West Greenfield Ave. 1204 South 8th Street
Milwaukee, WI 53204

414-383-2055 FAX: 414-383-2497

WELSSA Exemplary Accredited School, WRISA & NCPSA Accredited School

2016-2017

Disclosure Information

Milwaukee/Wisconsin Parental Choice Program

SCHOOL BOARD MEMBERS

Mr. Jay Carter
Mr. Frank Dethloff
Mr. Marty Kallies
Mr. Erik Lindenberg
Mr. Randy Reinke
Mr. Robert Schlicht

Administration

Mr. Brett Baade – Principal
Mr. Paul Berger - Mission Advancement Director
Mrs. Kim Fisher – Dean of Students

414-530-5389
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CHRISTIAN PRINCIPLES AND VALUES

Christ-St. Peter Lutheran School is a Lutheran elementary school that:

1. *Is owned and operated by Christ Evangelical Lutheran Church and St. Peter's Evangelical Lutheran Church and is, therefore, operated not for profit. It has 501(c)3 status through the Wisconsin Evangelical Lutheran Synod. Please see the attached IRS form.*
2. *Offers a Christ-centered education for children from grades K4 – 8.*

The primary goal of our school is that the “*soul of education is the education of the soul.*” Based on the fundamental truth of God’s Word **“The fear of the Lord is the beginning of wisdom.”** **Psalm 111:10.**

Therefore we will not separate our Christian principles and values from our secular subjects. **Our entire curriculum and extracurricular activities are intertwined with our Christian values.** To deny your child the opportunity to be taught religion in our school would also deny our opportunity to teach your child any secular subject.

As a staff we are in the continual process of clarifying and refining the values which define our school. Daily the staff will strive to properly use:

God’s Law to point out sin,

“For all have sinned and fall short of the glory of God.” Romans 3:23

God’s Gospel to show the great LOVE of Jesus,

“For God so loved the world that he gave his one and only Son, that whoever believes in him shall not perish but have eternal life.” John 3:16

DENIAL OF ADMISSIONS APPEALS PROCESS

Under 119.23(2)(a) a pupil must reside in the city of Milwaukee and meet the income requirements defined below to qualify for the MPCP or other Wisconsin school districts to qualify for the WPCP:

A school may only reject an applicant for not meeting income and residency requirements, or for losing a random selection lottery. Under the Christ-St. Peter Lutheran School appeals process, a rejected applicant has five working days from the date of receipt of their notice of rejection to provide written evidence to the school board that the applicant was improperly rejected. The evidence must include income and residency documentation.

The school Principal shall respond to the applicant's appeal within five working days of receipt of the appeal notifying him or her of the acceptance or rejection of the appeal.

STUDENT PROMOTION/RETENTION OF GRADE POLICY

Student Promotion: A student will be promoted to the next grade level when he/she has

- successfully completed all requirements of the current grade
- received acceptable grades in all subjects, including Catechism/Religion*
- achieved acceptable results on the standardized tests
- maintained good attendance

Student Retention: A student will repeat a grade when after evaluation and discussion between teacher, parent/guardian and/or principal, one of the following circumstances exists:

- Unsatisfactory progress in grades and/or on the standardized tests has occurred after all attempts have been made to help the student function at the next grade level.
- A large number of absences and consequently the missing of valuable class discussion, projects and activities have resulted in a lack of growth in basic concepts and skills required for the next grade level.
- Immaturity or lack of social, emotional or intellectual development that may require an additional year in order for the student to function at the next grade level successfully.

ANTI BULLYING, HARASSMENT AND INTIMIDATION (BHI) POLICY

At CSPLS, all students have the right to a safe and healthy school environment.

Jesus said in John 13:34: "*Love one another. As I have loved you, so you must love one another.*"

THE FACULTY/STAFF, STUDENTS AND PARENTS/GUARDIANS HAVE AN OBLIGATION TO PROMOTE MUTUAL RESPECT, TOLERANCE AND ACCEPTANCE THROUGH THEIR WORDS AND ACTIONS.

BULLYING IS ANY BEHAVIOR VERBAL OR NONVERBAL, INTENDED TO CAUSE PHYSICAL, EMOTIONAL, PSYCHOLOGICAL OR SOCIAL HARM. Bullying can be direct (face-to-face) or indirect. Bullying can escalate into more aggressive behaviors if not stopped.

*Please note that choice parents are able to opt out of religious activities at CSP. "Wis. Stats. 119.23(7) (c) (c) A private school may not require a pupil attending the private school under this section to participate in any religious activity if the pupil's parent or guardian submits to the pupil's teacher or the private school's principal a written request that the pupil be exempt from such activities."

ANTI BULLYING, HARASSMENT AND INTIMIDATION (BHI) POLICY

(cont.)

1. PHYSICAL BULLYING INVOLVING INTENTIONALLY ENDANGERING THE WELFARE OF OTHERS INCLUDES:
 - Hitting, shoving, kicking, spitting on, punching poking, pushing, blocking, tripping, unwanted touching, rude gestures, taking or damaging another's property, extortion of money or other items, making someone do something they otherwise wouldn't do, etc.
2. VERBAL BULLYING INCLUDES:
 - Name calling, teasing, bossing, threatening, making fun of another's appearance, physical characteristics, or cultural background, making fun of another's actions, etc.
3. INDIRECT BULLYING INCLUDES:
 - Exclusion from activities or social groups, spreading rumors, telling lies intended to embarrass, humiliate or harm the reputation of another, circulating inappropriate notes/drawings, using other people to threaten, intimidate or humiliate another, encouraging others to violate this policy, etc.
4. CYBER BULLYING (ELECTRONIC COMMUNICATION) INCLUDES:
 - Sending of inappropriate or threatening emails or text messages, creating or posting inappropriate or threatening information or video material on social websites, etc.

HARASSMENT IS REPEATED, INTRUSIVE OR UNWANTED ACTS, WORDS OR GESTURES THAT ARE INTENDED TO ADVERSELY AFFECT THE SAFETY, SECURITY OR PRIVACY OF ANOTHER PERSON.

HARASSMENT INCLUDES:

Behavior that is intended, on an ongoing basis, to disturb, upset, torment, bother, trouble or annoy with the intent to produce feelings of fear or intimidation, intentionally exposing materials that are culturally offensive or intimidating, etc.

INTIMIDATION IS THREATENING BEHAVIOR THAT CAUSES FEAR OF A FUTURE ACT TO HARM OR INJURE.

INTIMIDATION INCLUDES:

Physical contacts, impeding or blocking movement, offensive touching or any physical interference with normal work or movement, threatening looks, threatening retaliation, such as negative consequences or violence in response to reporting a negative behavior, actual physical assault, including threatening to do violence to another, etc.

The faculty/staff, students and parents/guardians will immediately report incidents of BHI to a teacher, principal or pastor. Each complaint of BHI will be investigated (any student who feels they have been or are becoming a victim of BHI should notify the teacher, principal or pastor). This policy applies to students on school/church property, on the shuttle bus, on field trips and at all school/church sponsored events, home and away.

When there is evidence of BHI behaviors, such behavior will be referred to the principal for disciplinary action. The principal will then notify the parents/guardians. The principal has the authority to accelerate the disciplinary actions based on the severity of the BHI offense.

DISCIPLINARY ACTION INCLUDES:

- 1st OFFENSE – MEET WITH PRINCIPAL, WARNING GIVEN
- 2nd OFFENSE – DETENTION
- 3rd OFFENSE – SUSPENSION
- 4th OFFENSE – EXPULSION

Documentation of BHI offenses are put in the student cumulative folder.

STUDENT DISCIPLINE POLICY

Discipline is correction given by God to lead His own children to see their sin. The goal of discipline is to lead the individual to repent of his/her sin and live a life of forgiveness and repentance. Discipline is an action of God's love by which He is calling us to repent. All correction is carried out in the spirit of love for the child and has the goal of developing self-control, self-direction, and self-subordination on the part of the child.

“Train a child in the way he should go, and when he is old he will not turn from it.” *Proverbs 22:6*

1. Upon enrolling a child in our school, the parent and teacher enter a joint relationship concerning the disciplining of the child.
2. Faculty/staff will be fair, firm, loving and consistent when dealing with students.
3. General School Rules:
 - Students will follow school and classroom procedures that encourage a safe and strong learning environment.
 - Students will show respect to faculty, staff, aides, volunteers, and students.
 - Students are expected to use God's name with reverence and use language that promotes a positive, Christian culture in our school.
4. Detention
 - A teacher, pastor, principal, assistant principal, educational assistant, or latch key supervisor may issue a detention.
 - Contact will be made with the parent/guardian stating the reason for the detention, the number of detentions and when the detention will be served.
 - Students with repeated detentions regarding the same issue, demonstrating a lack of repentance, may be suspended.
5. Suspension
 - A student may be suspended for, including but not limited to: despising God's Word, defiance, fighting, refusing to do homework, cursing, being verbally abusive, using obscene language and gestures, disrespect, stealing, damaging property, continued disruption of teaching, leaving the campuses without permission, five or more detentions in a trimester.
 - Contact will be made with the parent/guardian stating the reason for the suspension and the length of the suspension.
 - The length of suspension will vary based on the circumstance.
6. Expulsion
 - Incidents involving drugs, weapons, racism, gang activity, violence, bullying, and uncorrected behavior which is detrimental to the school and the learning atmosphere, may lead to expulsion.
 - Expulsion represents a student's removal from CSP School. The parent/guardian and student are encouraged and welcome to worship and participate at Christ and St. Peter's Lutheran Churches.
7. In administering disciplinary steps leading to expulsion, the following steps may be followed:
 - Teacher and Student Consultation
 - Principal and Student Consultation
 - Teacher and Parent/Guardian Consultation
 - Teacher and Principal and Parent/Guardian Consultation (School Board notified).
 - Expulsion (School Board will be notified of the reason for the expulsion)
8. The Pastors may be present at any time in the discipline procedure.
9. In all matters requiring discipline, the principals reserve the right to determine the procedure and type of discipline needed.
9. Appealing a suspension or expulsion-The parent/guardian must contact the School Board within 2 days of the expulsion to set up a hearing. The parent/guardian then has the right to present his/her case before the School Board. The School Board decision will then be the final authority.

Discipline your child, and he will give you peace; he will bring delight to your soul. *Proverbs 29:17*

TRANSFER OF CREDITS

Christ-St. Peter Lutheran School does not use a system of credits. Students will be admitted into their grade level based on the last recorded grade level on their previous school's report card.

VISITOR POLICY

Both campuses lock the school building doors after the students have arrived at the beginning of each school day. The doors are kept locked. Only staff answers the door. Entrances to the school buildings are video monitored at all times. The school buildings are alarmed and directly connected to a security company.

All faculty/staff wear I.D. badges. All visitors and volunteers are required to sign-in and sign-out in the school office and wear a Visitor/Volunteer I.D. badge while on campus.

ACADEMIC STANDARDS

Christ-St. Peter Lutheran School uses the Common Core Standards for Language Arts and Mathematics (<http://www.corestandards.org/>), the Wisconsin Model Academic Standards for geography and history (<http://dpi.wi.gov/standards/ssintro.html>), and the Next Generation Science Standards (<http://www.nextgenscience.org/>).